

**CALL TO CAUCUS FOR LOCAL COMMITTEE ELECTIONS**  
**Historic Triangle Democrats**  
**Saturday, January 13, 2024 – 10 am via Zoom or phone**

**Deadline to file for office or join the committee and vote in the caucus  
is Monday, January 8, 2024 at 5 pm**

Pursuant to the authority provided by the Virginia Democratic Party Plan, the Historic Triangle Democrats hereby call a virtual caucus on Saturday, January 13, 2024, beginning at 10 am via Zoom. The purpose of the caucus will be to elect officers of the Historic Triangle Democrats.

**I. Nomination to Serve as an Officer of the Committee:**

Each person seeking to become an officer of the Committee shall file an Application for Committee Officer with the Historic Triangle Democrats. **Forms must be filed online by 5 pm on Monday, January 8, 2024.** Only those applicants who have timely and properly filed will have their names placed in nomination to serve as an Officer of the Committee. The Application for Committee Officer is available on the website and Facebook page for the Historic Triangle Democrats ([historictriangledems.com](https://www.historictriangledems.com)).

Each person seeking to become an officer must be a member of the Historic Triangle Democrats and registered to vote in one of the four localities, Williamsburg, James City County, York County or Poquoson. In addition, each person seeking an office that is specific to a locality or localities must be a registered voter of that locality. The membership form for Historic Triangle Democrats can be found at [historictriangledems.com](https://www.historictriangledems.com).

**III. Notice:**

The Historic Triangle Democrats shall provide notice of this caucus by placement of a general notice of the caucus, including the caucus date, time, and location, along with the Call to Caucus, on the Historic Triangle Democrats websites; by email notification to Democrats who reside in Williamsburg, James City, York, and Poquoson and have opted into the Committee's email list; and through other reasonable means that will disseminate information about the caucus to registered voters in those four localities. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

**IV. Participation:**

Every Democrat who is qualified to vote in Williamsburg, James City County, York County or Poquoson, and who is a member of the Historic Triangle Democrats by the filing deadline of Monday, January 8, 2024, at 5 pm, is urged to attend and participate.

The membership form may be found on the website and Facebook page for the Historic Triangle Democrats ([historictriangledems.com](http://historictriangledems.com)).

## **V. Affirmative Action:**

It shall be the duty and goal of all members of the Historic Triangle Democrats to seek out and encourage the broadest possible participation within the committee, and in its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

## **IV. Conduct of Caucus**

Admission to the virtual caucus will begin at 9:45 am and will end at 10:10 am, and no further persons will be permitted to enter after 10:10 am. The official clock shall be kept by the Chair.

The Chair or her appointee shall be the Temporary Chair of the Caucus and shall appoint a Temporary Secretary and such other Officers of the Caucus as is deemed appropriate.

The first order of business will be to adopt these rules as permanent.

The Chair shall announce the total number of credentialed participants.

Pursuant to this Call to Caucus and the bylaws of the Historic Triangle Democrats, elections of officers will then be held. Only candidates for office who filed the Application by the deadline (Monday, January 8, 2024, 5 pm) will appear on the ballot. Nominations are not allowed from the floor.

If an office represents a specific locality or localities, only members who reside in that locality or localities may vote in the election for that office.

If only one person has filed for an office, that person shall automatically be considered elected to the office. If only one person files to run for every office, this caucus shall be cancelled and all members will be notified.

For further information, please contact [democrats@historictriangledemocrats.com](mailto:democrats@historictriangledemocrats.com).